

**Employer Contribution Form**  
**(Applicable to contribution made on pay-day for casual employee)**  
僱主供款表格 (適用於出糧日供款之臨時僱員)

PART I. EMPLOYER DETAILS 僱主資料						
Name of Plan 計劃名稱	Bank Consortium Industry Plan 銀聯信託行業計劃			Participating Plan No. 參與計劃編號		
Name of Company 公司名稱	English					
	中文					
Contact Details 聯絡資料	Contact Person (Mr / Ms / Mrs*) 聯絡人 (先生 / 小姐 / 女士*)				Contact Telephone No. 聯絡電話號碼	
Contribution Period▲ 供款期▲	_____ to _____ (D日 / M月 / Y年) 至 (D日 / M月 / Y年)		Contribution Date 供款日期 (D日 / M月 / Y年)		Total Contribution Amount 供款總額	
PART II. CONTRIBUTION DETAILS 供款詳情						
No. 編號	Casual Employee No. #/ HKID Card No. # 臨時僱員編號 #/ 香港身份證號碼 #	Name of Casual Employee 臨時僱員姓名	Mandatory Contribution 強制性供款		Voluntary Contribution (if any) 自願性供款 (如有)	
			Employer Amount 僱主數額	Employee Amount 僱員數額	Employer Amount 僱主數額	Employee Amount 僱員數額
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Sub-total 小計:						
Notes 備註: ▲ Required information for contribution processing. 此欄必須填寫, 否則將無法處理有關供款。 # For casual employee who has not yet enrolled in Bank Consortium Industry Plan, please complete "Application Form – Casual Employee" and return together with this form. 若臨時僱員尚未加入銀聯信託行業計劃, 請填寫「臨時僱員申請書」並與本表格一併交回。						

**PART III. PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明**

The personal data collected from you will only be accessed and handled by properly authorised staff of Bank Consortium Trust Company Limited (“BCT”) and its properly authorised service providers and will be used for processing the instructions of this form; administering and managing the contributions and accrued benefits under the Participating Plan; compliance with applicable laws and regulations; marketing our products or services to you; any other purpose relating to the above; and the carrying out of matching procedures with any other personal data for the purpose of running a pension and trust business. If required by law or relevant regulations, BCT may provide such personal data to governmental bodies, regulators or other third parties. If there is any change in the information so provided, BCT should be notified as soon as practicable. Failure to provide the information requested may result in BCT being unable to process the instructions. To access or correct your personal data held by BCT or to request BCT not to use such personal data for direct marketing purposes, please write to the Data Protection Officer at BCT, 18/F Cosco Tower, 183 Queen’s Road Central, Hong Kong.

從您收集之個人資料，僅供銀聯信託有限公司（「銀聯信託」）正式授權之職員及服務供應商使用及處理，並且會被用作處理此表格之指示；處理和管理參與計劃下之供款及累算權益；遵守法律及規例；向您推銷本公司之產品或服務；與上述有關之任何其他用途；及為經營退休計劃及信託業務而與任何其他個人資料進行核對程序。如因法律或相關規例規定，銀聯信託可向政府機關、監管機構或其他第三者提供有關個人資料。如所提供之資料有任何更改，請在可行的情況下儘快通知銀聯信託。未能提供所需資料可能導致銀聯信託不能處理有關指示。要查閱或更改銀聯信託所持有您的個人資料或要求銀聯信託不再使用其個人資料作直銷之用，請以書面聯絡銀聯信託之資料保護主任（香港皇后大道中183號中遠大廈18樓）。

**PART IV. DECLARATION AND SIGNATURE 聲明及簽署**

- (1) I / We understand and agree to the terms of the Personal Information Collection Statement as set out in this form.
- (2) I / We declare that to the best of my / our knowledge and belief, the information given in this statement and its attachments is correct and complete. I / We confirm that I / we have obtained the consent of the above employee(s) with regard to the information provided herein above to BCT and I / we have verified all the information provided herein is true and accurate in all respects.

- (1) 本人 / 吾等明白及同意於此表格之收集個人資料聲明條款。
- (2) 本人 / 吾等聲明，盡本人 / 吾等所知及所信，本結算書及隨附文件所提供的資料均屬正確無訛且並無缺漏。本人 / 吾等確認本人 / 吾等已獲上述僱員之同意向銀聯信託提供有關上述申報僱員的資料，並已查核就此通知書內所提供之資料於各方面均為真實及正確。

\_\_\_\_\_  
 Authorised Signature(s) with Company Stamp (if applicable)  
 有效簽署及公司印章 (如適用)

\_\_\_\_\_  
 Date (D / M / Y)  
 日期 (日 / 月 / 年)

In the absence of the employer’s signature, this Employer Contribution Form would be regarded as incomplete.  
 若僱主供款表格上欠缺僱主簽署，該僱主供款表格將被視為尚未填妥。

Warning : Section 43E of the Mandatory Provident Fund Schemes Ordinance makes it an offence to make a false or misleading statement in a material respect in any document given to an approved trustee in connection with such Ordinance.  
 注意 : 《強制性公積金計劃條例》第43E條訂明，如在該條例有關連的方面而給予核准受託人的任何文件中在要項上作出虛假或誤導性的陳述，即屬違法。

**BCT USE ONLY 銀聯信託專用**

Date Received:

Input By:

Verified By:

Remarks: