

**Note 注意**

- Please read the Explanatory Memorandum (and any addendum thereto) of the BCT Premier Pooled ORSO Retirement Plan ("the Plan") carefully before completing this Form.  
 填寫此申請書前，請先細閱銀聯信託超卓匯集退休計劃(「本計劃」)解釋說明書及任何其附錄的條款。
- Please mark "✓" in the appropriate box. 請於適用的方格內填上"✓"號。

| <b>Part I. Employer Details (Mandatory Field) 僱主資料 (必填部份)</b> |   |
|---|---|
| Name of Participating Plan 參與計劃名稱                             | Participating Plan No. 參與計劃編號               |
| Name of Company 公司名稱<br>English 英文 _____<br>Chinese 中文 _____  | Membership No. (BCT Use Only) 成員編號 (銀聯信託專用) |

| <b>Part II. Employee Details (Mandatory Field) 僱員資料 (必填部份)</b>   |   |                                 |                   |               |
|--|---|---------------------------------|-------------------|---------------|
| <input type="checkbox"/> Mr. 先生  | Surname 姓 (English 英文) _____  | First Name 名 (English 英文) _____ |                   |               |
| <input type="checkbox"/> Ms. 小姐  | Chinese Name _____  |                                 |                   |               |
| <input type="checkbox"/> Mrs. 女士   | 中文姓名 _____  |                                 |                   |               |
| (Please provide a copy 請附上副本)  |   |                                 |                   |               |
| <input type="checkbox"/> HKID Card No. 香港身份證號碼   |   |                                 | Sex 性別 _____      |               |
| <input type="checkbox"/> Passport No. 護照號碼   |   |                                 |                   |               |
| Date of Birth (D / M / Y) 出生日期 (日 / 月 / 年) _____   | Staff No. / Department Code 職員號碼 / 部門編號 (if any 如有) _____                           |                                 |                   |               |
| Date of Employment (D / M / Y) 受僱日期 (日 / 月 / 年) _____  | Date of Joining Plan <sup>▲</sup> (D / M / Y) 參與計劃日期 <sup>▲</sup> (日 / 月 / 年) _____ |                                 |                   |               |
| Telephone No. 電話號碼   | Country Code 國家號碼   | Area Code 地區號碼                  | Phone Number 電話號碼 | Ext. 內線       |
| Local Mobile 本地手提  |   |                                 |                   |               |
| Business 辦公室   |   |                                 |                   |               |
| Residential 住宅   |   |                                 |                   |               |
| Other Contact No. 其他聯絡號碼   |   |                                 |                   |               |
| E-mail Address 電郵地址 _____  |   |                                 |                   |               |
| Residential Address 住址 <sup>#</sup> (P.O. Box address will not be accepted. All correspondence will be sent to the following address. 郵政信箱恕不接受。所有通訊將寄往以下地址。) |   |                                 |                   |               |
| Flat / Room 室 _____  |   | Floor 樓 _____                   |                   | Block 座 _____ |
| Building / Estate Name 大廈 / 屋苑名稱 _____   |   |                                 |                   |               |
| Street / Road 街道 _____   |   |                                 |                   |               |
| District / Country 地區 / 國家 _____   |   |                                 |                   |               |

<sup>▲</sup> If the Date of Joining Plan is left blank, it will be assumed to be the same as the Date of Employment. 如沒有填寫參與計劃日期，該日期將視作與受僱日期相同。

**Part III. Personal Information Collection Statement 收集個人資料聲明**

The personal data provided by or in respect of Members and Participating Employers of the Plan and / or their dealing / transaction details will only be accessed and handled by properly authorised staff of Bank Consortium Trust Company Limited ("BCT") and its properly authorised service providers and may be used, disclosed and / or transferred (whether in or outside Hong Kong) to such persons as BCT or any of its service providers may consider necessary, including governmental authorities and regulators, and any of BCT's direct and indirect shareholders, subsidiaries and affiliated companies (and the subsidiaries and affiliated companies of the said shareholders including BCT Financial Limited) (collectively referred to as "BCT Related Companies") for any purpose of and / or in connection with (i) any service as may be provided to them such as provident fund services and financial advice / planning services including, but not limited to the processing, administering, managing, and analysing of their, as the case may be, contributions, accrued benefits and portfolios; (ii) furthering and / or improving the provision of services by BCT or BCT Related Companies to customers generally (including the facilitation of the provision of services to enable the customers of BCT or BCT Related Companies generally to access (provident fund or other) account details through the internet and / or automated teller machine networks such as JETCO); (iii) compliance with applicable laws and regulations, and / or (iv) any other purposes relating to the above. If there is any change in the information provided, BCT should be notified as soon as practicable. Failure to provide the information requested may result in BCT being unable to process the instructions.

Members and Participating Employers have a right to request access to and correction of any personal data or to request that personal data about them not be used for direct marketing purposes. Requests can be made in writing to the Data Protection Officer at BCT, 18/F Cosco Tower, 183 Queen's Road Central, Hong Kong.

由本計劃成員及參與僱主所提供或相關之個人資料及 / 或他們的買賣 / 交易細節僅供銀聯信託有限公司（「銀聯信託」）及其正式授權之服務供應商正式授權之職員使用及處理，及在銀聯信託或其任何服務供應商認為有需要時，或會被使用、披露及 / 或轉移（在香港境內或境外）予個別人士，包括政府機關、監管機構及任何銀聯信託直接及間接的股東、附屬公司及聯屬公司（及前述股東的附屬公司及聯屬公司包括銀聯金融有限公司）（全部被視為「銀聯信託相關公司」）為任何用途及 / 或有關於（一）任何可能向他們提供的服務，例如退休金服務及財務建議 / 財務計劃服務包括但不限於處理、掌管、管理及分析供款、累算權益及投資組合，視乎情況而定；（二）進一步及 / 或提升銀聯信託或銀聯信託相關公司提供予客戶之一般服務（包括協助提供服務以令銀聯信託或銀聯信託相關公司之客戶可於互聯網及 / 或自動櫃員機網絡例如銀通處理（退休金或其他）戶口資料）；（三）遵守適用之法律及規例及 / 或（四）任何與上述有關之其他用途。如所提供資料有所變更，請在可行的情況下儘快通知銀聯信託。未能提供所需資料可能導致銀聯信託不能處理有關指示。

成員及參與僱主有權要求查閱或更改任何個人資料或要求個人資料不被用作直銷之用。請以書面聯絡銀聯信託之資料保護主任，香港皇后大道中 183 號中遠大廈 18 樓。

**Part IV. Declaration and Signature 聲明及簽署**

- (1) I apply for membership of the Plan and agree to be bound by the terms and conditions of the Plan. I acknowledge and agree that the provision of benefits to which I am entitled under the Plan shall entail regular contributions to the Plan by deduction from my salary.
- (2) I undertake that if there is any change in the information so provided, I shall notify BCT as soon as reasonably practicable.
- (3) I authorise any employer, banks, trustees, government institutions, or other organisations, institutions or persons, that have any records or information of myself to disclose such record or information, as in the circumstances necessary, to BCT upon request. This authorisation shall remain valid notwithstanding my death or incapacity. A photocopy of this authorisation shall be as valid as the original.
- (4) I confirm that I have received, read and understood the contents contained in the latest version of the principal brochure (and any addendum thereto) of the Plan. I accept and agree to be bound by the terms of such principal brochure (and addendum thereto, if any), the trust deed constituting the Plan (including any deed of amendment), the rules thereof and any other notification sent to me from time to time pursuant to the terms of the relevant trust deed. I understand that such terms constitute the "terms of the Plan" referred to above.
- (5) I understand and agree to the terms of the Personal Information Collection Statement as set out in this form.
- (6) I declare that to the best of my knowledge and belief, the information given in this form and / or its attachment(s), if any, is correct and complete.

- (1) 本人現申請成為本計劃之成員，並同意遵守有關本計劃之條款及條件。本人確認並同意須從本人收入內扣除有關本計劃中列明之定期供款，本人才得以依照有關本計劃之規定享有權益。
- (2) 本人承諾假使所提供之資料有任何更改，本人將於改動後儘快通知銀聯信託。
- (3) 本人授權任何存有本人記錄或資料之僱主、銀行、受託人、政府部門或其他機構 / 個人，於有需要的情況下並於銀聯信託提出要求後，向銀聯信託提供有關記錄或資料。此授權即使在本人死亡或失去行為能力的情況下仍具效力。此授權書之影印本將與正本產生同樣之法律效力。
- (4) 本人確認本人已收取、細閱及明白最新版本之本計劃總說明書及任何其附錄的條款。本人接受及同意受此總說明書及其附錄的條款、成立該計劃的信託契約(包括其後之修訂契約，如有)、信託契約內的規則及日後根據有關信託契約之條款向本人不時發出有關之通知所約束。本人明白此條款屬於以上「有關本計劃之條款」的一部份。
- (5) 本人明白及同意於此表格之收集個人資料聲明條款。
- (6) 本人聲明，盡本人所知及所信，本表格及隨附之文件（如有）所提供的資料均屬正確無訛且無缺漏。

Signature of Employee 僱員簽署

Date 日期 (D / M / Y 日 / 月 / 年)

**To be Completed by The Employer 由僱主填寫**

|                       |  |  |  |  |   |   |
|-----------------------|--|--|--|--|---|---|
| Payroll Cycle<br>出糧周期 | <input type="checkbox"/> Yearly<br>每年 ( _____ month 月) | <input type="checkbox"/> Monthly<br>每月 | <input type="checkbox"/> Semi-monthly<br>每半月 | <input type="checkbox"/> Weekly<br>每星期 | <input type="checkbox"/> Others<br>其他 _____ | Employee Category (if any)<br>僱員類別 (如有) |
|-----------------------|--|--|--|--|---|---|

**Asset Transfer In / Recognised Past Service 資產轉入 / 認可過往服務年資**

- Asset Transfer In (Please complete [FORM: ORSO-ST (EE)])  
資產轉入 (請填寫 [FORM: ORSO-ST (EE)])
- Recognised Service Effective Date: \_\_\_\_\_  
認可服務生效日期: \_\_\_\_\_ D 日 - M 月 - Y 年

\_\_\_\_\_  
Authorised Signature(s) with Company Stamp 有效簽署及公司印章

\_\_\_\_\_  
Date (D/M/Y) 日期(日 / 月 / 年)

**BCT Use Only 銀聯信託專用**

|                |           |              |          |
|----------------|-----------|--------------|----------|
| Date Received: | Input By: | Verified By: | Remarks: |
|----------------|-----------|--------------|----------|