

**BCT Premier Pooled ORSO Retirement Plan****銀聯信託超卓匯集退休計劃****Information Update Form – Employee****資料更新表格 – 僱員**

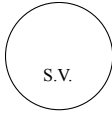
FORM: ORSO-IU (REE)

Please mark “✓” in the appropriate box. 請於適用的方格內填上“✓”號。

PART I. EMPLOYER/EMPLOYEE DETAILS 僱主 / 僱員資料		
Name of Company 公司名稱	English	Participating Plan No. 參與計劃編號
	中文	
Name of Employee 僱員姓名	English (Mr / Ms / Mrs*)	HKID Card / Passport* No. 香港身份證 / 護照*號碼
	中文(先生 / 小姐 / 女士*)	Telephone No. (Day Time) 電話號碼 (日間)

PART II. INFORMATION UPDATE 資料更新	
Effective Date: <u> </u> <u> </u> <u> </u> 生效日期: D日 — M月 — Y年	
Description 描述	Updated Information 最新資料
<input type="checkbox"/> Change of Employee's Contact Details 更新僱員聯絡資料	Correspondence Address _____ 通訊地址 Resident Phone No. _____ 住宅電話號碼 Mobile Phone No. _____ 手提電話號碼 Business Phone No. _____ 辦公室電話號碼 E-mail Address _____ 電郵地址
<input type="checkbox"/> Others 其他	Please specify 請註明 _____

PART III. PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明	
<p>The personal data collected from you will only be accessed and handled by properly authorised staff of Bank Consortium Trust Company Limited (“BCT”) and its properly authorised service providers and will only be used for processing the instructions of this form; administering and managing the contributions and accrued benefits under the Participating Plan; compliance with applicable laws and regulations; marketing our products or services to you; any other purpose relating to the above; and the carrying out of matching procedures with any other personal data for the purpose of running a pension and trust business. If required by law or relevant regulations, BCT may provide such personal data to governmental bodies, regulators or other third parties. If there is any change in the information so provided, BCT should be notified as soon as practicable. Failure to provide the information requested may result in BCT being unable to process the instructions. To access or correct your personal data held by us or to request that such personal data not to be used for direct marketing purposes, please write to the Data Protection Officer at Bank Consortium Trust Company Limited, 18/F Cosco Tower, 183 Queen's Road Central, Hong Kong.</p> <p>從您收集之個人資料，僅供銀聯信託有限公司(「銀聯信託」)正式授權之職員及服務供應商使用及處理，並且只會被用作處理此表格之指示：處理和管理參與計劃下之供款及累算權益；遵守法律及規例；向您推銷本公司之產品或服務；與上述有關之任何其他用途；及為經營退休計劃及信託業務而與任何其他個人資料進行核對程序。如因法律或相關規例規定，銀聯信託可向政府機關、監管機構或其他第三者提供有關個人資料。如所提供之資料有任何更改，請在可行的情況下儘快通知銀聯信託。未能提供所需資料可能導致銀聯信託不能處理有關指示。要查閱或更改本公司所持有您的個人資料或要求本公司不再使用其個人資料作直銷之用，請以書面聯絡本公司之資料保護主任（香港皇后大道中183號中遠大廈18樓，銀聯信託有限公司）。</p>	

PART IV. DECLARATION AND SIGNATURE 聲明及簽署	
<p>(1) I understand and agree to the terms of the Personal Information Collection Statement as set out in this form. (2) I undertake that if there is any change in the information so provided, I shall notify BCT as soon as reasonably practicable. (3) I declare that to the best of my knowledge and belief, the information given in this form and / or its attachment(s), if any, is correct and complete. (1) 本人明白及同意於此表格之收集個人資料聲明條款。 (2) 本人承諾若所提供之資料有任何更改，將儘快通知銀聯信託。 (3) 本人聲明，盡本人所知及所信，本表格及隨附之文件（如有）所提供的資料均屬正確無訛且無缺漏。</p>	
 S.V.	<p>Signature of Employee 僱員簽署</p> <p>Date (D / M / Y) 日期 (日 / 月 / 年)</p>

BCT USE ONLY 銀聯信託專用			
Date Received:	Input By:	Verified By:	Remarks:

* Delete as appropriate 請刪去不適用者