

**Note 注意**

- Please countersign any alterations made in this form. 如須作出任何刪改，請於刪改之位置旁簽署。
- Under normal circumstances, (i) If we receive your valid fund switching / change of investment mandate before 4:00pm (Hong Kong time) on any business day, your instructions will be processed by using the fund price of the same business day, (ii) If we receive your valid fund switching instructions at or after 4:00pm (Hong Kong time) on any business day, or anytime on a Saturday, public holiday or other non-business day, your instructions will be processed by using the fund price of the next business day. 在一般情況下，(i) 於每個工作日下午四時前(香港時間)收到有效的基金轉換 / 投資委託變更指示，本公司將根據當日的基金價格處理。(ii) 如在下午四時或之後(香港時間)或在非工作天(如星期六、公眾假期)所收到有效的基金轉換指示，則有關指示將根據下一個工作天的基金價格處理。
- If you have invested in the Default Investment Strategy ["DIS"] and would like to switch out from it and / or change your investment mandate to invest into other constituent fund(s) before the taking place of the annual de-risking on your birthday, we must receive your valid fund switching instruction and / or a new investment mandate (as applicable) before 4:00pm on your birthday. 若您已投資於預設投資策略(「預設投資」)並想於生日當天執行的每年降低風險前將預設投資的基金單位轉出及 / 或更改您的投資委託以投資於其他成份基金，本公司需於您生日當天下午四時前收妥有效的基金轉換指示及 / 或新投資委託指示(視何者適用而定)。
- Please send the completed form to "Pension Services, Bank Consortium Trust Company Limited, 18/F Cosco Tower, 183 Queen's Road Central, Hong Kong" or fax it to 2992 0507. 請將填妥表格寄往「香港皇后大道中183號中遠大廈18樓，銀聯信託有限公司，退休金服務」收或傳真至2992 0507。

Part I. Member Details 成員資料		
Name of Plan 計劃名稱	BCT (MPF) Pro Choice BCT 積金之選	
Name of Company (if applicable) 公司名稱(如適用)		Participating Plan No. 參與計劃編號 + (Mandatory Field 必須填寫)
Name of Member 成員姓名	English (Mr / Ms / Mrs**) 英文(先生 / 女士 / 太太 **)	
	Chinese (Mr / Ms / Mrs**) 中文(先生 / 女士 / 太太 **)	
HKID Card No. 香港身份證號碼		Passport No. (ONLY for member without HKID Card) 護照號碼(本欄僅供沒有香港身份證的成員填寫)
Contact Phone No. 聯絡電話號碼		

\*\* Delete as appropriate 請刪去不適用者

+ If no Participating Plan No. is provided on this Form, it may be returned to the member for completion. If you possess more than one MPF account in the Schemes and you want to submit change of investment mandate / fund switching instructions for all MPF accounts, you are required to provide one form for each of your MPF accounts to us. 如在此表格上沒有提供參與計劃編號，此表格可能退回給成員填寫。如您在強積金計劃擁有多過一個強積金戶口，而您想為所有強積金戶口遞交投資委託變更 / 基金轉換指示，您需要為每一個強積金戶口提供一份表格。



**Part II. Change of Investment Mandate for Future Contributions and Asset Transfer-in (Remarks 1 & 2)**

更改將來供款及資產轉入之投資委託指示(備註1及2)

(Completing this part will change your investment mandate for all *future contributions and transfer-in assets ONLY*. If you would like to change the fund allocation of your existing account balance, please complete Part III of this Form.

此部份的指示只更改將來所有供款和轉入資產的投資委託指示，如欲更改您現有帳戶結餘的基金分布，請填寫此表格之第III部份。)

**Important Note 重要提示**

Please indicate your investment mandate for each of the Mandatory Contribution Account and Voluntary Contribution Account in the two columns provided below. Every account can have an individual investment mandate. If you do not wish to choose an investment option, you do not have to do so. The **DIS** is not a fund; it is a strategy that uses two funds (i.e. BCT (Pro) Core Accumulation Fund and BCT (Pro) Age 65 Plus Fund) to manage investment risk exposure by automatically reducing the exposure to higher risk assets and correspondingly increasing the exposure to lower risk assets as you approach your retirement age. In general, the de-risking of investment in DIS will be automatically carried out each year on your birthday, when you are at the age from 50 to 64. For details, you may refer to the information on DIS at [www.bcthk.com](http://www.bcthk.com). For your fund choice combination, you are free to choose to invest into the DIS and / or one or more constituent funds from the list below (including BCT (Pro) Core Accumulation Fund and BCT (Pro) Age 65 Plus Fund as standalone investments). 請於下列兩欄的個別欄位清楚填寫您的「強制性」供款戶口及「自願性」供款戶口之投資委託指示，每個戶口可以有不同的投資委託指示。若您不願意提供投資選擇，您可選擇不提供。預設投資並不是一個投資基金；而是一個透過利用兩個投資基金(即BCT核心累積基金及BCT 65歲後基金)去管理投資風險的策略。它會在您接近退休年齡前自動減持高風險的資產及增持低風險的資產。預設投資的降低投資風險安排一般會在您50至64歲間，每年的生日當天執行。詳情可參照於[www.bcthk.com](http://www.bcthk.com)的預設投資資訊。於您的基金選擇組合內，您可自由選擇投資於預設投資及/或下列一個或多個成份基金(包括作為單獨投資的BCT核心累積基金及BCT 65歲後基金)。

Change of Investment Mandate (For Future Contributions Only)  更改投資委託指示 (適用於將來供款)		Mandatory Contribution Account (including all mandatory contribution and / or transfer-in assets of a mandatory contribution nature) 強制性供款戶口 (包括所有強制性供款及 / 或強制性供款性質的轉入資產)	Voluntary Contribution Account (including all voluntary contribution, Special Voluntary Contribution ("SVC") Tax Deductible Voluntary Contribution ("TVC") and / or transfer-in assets of a voluntary contribution nature (including ORSO asset transfer-in)) 自願性供款戶口 (包括所有自願性供款，特別自願性供款，可扣稅自願性供款及 / 或自願性供款性質的轉入資產 (包括職業退休計劃的轉入資產))
		Investment Allocation Percentage 投資配置百分比 (%) (Must be an integer and all percentages for each account should add up to 100% in total 必須為整數及百分比的總和必須為100%) (Remark 5 備註5)	
Default Investment Strategy 預設投資策略	DIS		
<b>Constituent Fund 成份基金 - Equity Funds 股票基金</b>			
BCT (Pro) China & Hong Kong Equity Fund BCT中國及香港股票基金	MCHK		
BCT (Pro) Asian Equity Fund BCT亞洲股票基金	MASE		
BCT (Pro) European Equity Fund BCT歐洲股票基金	MEUR		
BCT (Pro) Global Equity Fund BCT環球股票基金	MGLE		
<b>Constituent Fund 成份基金 - Equity Funds - Market Tracking Series (Remark 3) 股票基金 - 市場追蹤系列(備註3)</b>			
BCT (Pro) Hang Seng Index Tracking Fund BCT恒指基金	HSIT		
BCT (Pro) U.S. Equity Fund BCT美國股票基金	MUSE		
BCT (Pro) Greater China Equity Fund BCT大中華股票基金	GCEF		
BCT (Pro) World Equity Fund BCT世界股票基金	WREF		
<b>Constituent Fund 成份基金 - Target Date Mixed Asset Funds (Remark 4) 目標日期混合資產基金(備註4)</b>			
BCT (Pro) SaveEasy 2050 Fund BCT儲蓄易2050基金	SE50		
BCT (Pro) SaveEasy 2045 Fund BCT儲蓄易2045基金	SE45		
BCT (Pro) SaveEasy 2040 Fund BCT儲蓄易2040基金	SE40		
BCT (Pro) SaveEasy 2035 Fund BCT儲蓄易2035基金	SE35		
BCT (Pro) SaveEasy 2030 Fund BCT儲蓄易2030基金	SE30		
BCT (Pro) SaveEasy 2025 Fund BCT儲蓄易2025基金	SE25		
BCT (Pro) SaveEasy 2020 Fund BCT儲蓄易2020基金	SE20		

**Part II. Change of Investment Mandate for Future Contributions and Asset Transfer-in (Remarks 1 & 2)****更改將來供款及資產轉入之投資委託指示(備註1及2) (Continued 續)**

(Completing this part will change your investment mandate for all future contributions and transfer-in assets ONLY. If you would like to change the fund allocation of your existing account balance, please complete Part III of this Form.

此部份的指示只更改將來所有供款和轉入資產的投資委託指示，如欲更改您現有帳戶結餘的基金分布，請填寫此表格之第III部份。)

<b>Change of Investment Mandate (For Future Contributions Only)</b>  <b>更改投資委託指示 (適用於將來供款)</b>		<b>Mandatory Contribution Account</b> (including all mandatory contribution and / or transfer-in assets of a mandatory contribution nature) 強制性供款戶口 (包括所有強制性供款及 / 或強制性供款性質的轉入資產)	<b>Voluntary Contribution Account</b> (including all voluntary contribution, SVC, TVC and / or transfer-in assets of a voluntary contribution nature (including ORSO asset transfer-in)) 自願性供款戶口 (包括所有自願性供款，特別自願性供款，可扣稅自願性供款及 / 或自願性供款性質的轉入資產 (包括職業退休計劃的轉入資產))
		<b>Investment Allocation Percentage 投資配置百分比 (%)</b> <b>(Must be an integer and all percentages for each account should add up to 100% in total 必須為整數及百分比的總和必須為 100%)</b> <b>(Remark 5 備註5)</b>	
<b>Constituent Fund 成份基金 - Mixed Asset Funds 混合資產基金</b>			
BCT (Pro) E90 Mixed Asset Fund BCT E90 混合資產基金	ME90		
BCT (Pro) E70 Mixed Asset Fund BCT E70 混合資產基金	BCGF		
BCT (Pro) E50 Mixed Asset Fund BCT E50 混合資產基金	BCBF		
BCT (Pro) E30 Mixed Asset Fund BCT E30 混合資產基金	BCSF		
BCT (Pro) Flexi Mixed Asset Fund BCT 靈活混合資產基金	MARF		
BCT (Pro) Core Accumulation Fund (No automatic de-risking feature) BCT 核心累積基金 (沒有自動降低投資風險特性)	MCAF		
BCT (Pro) Age 65 Plus Fund (No automatic de-risking feature) BCT 65 歲後基金 (沒有自動降低投資風險特性)	MA65		
BCT (Pro) Asian Income Retirement Fund BCT 亞洲收益退休基金	MAIR		
<b>Constituent Fund 成份基金 - Bond / Money Market Funds 債券 / 貨幣市場基金</b>			
BCT (Pro) RMB Bond Fund BCT 人民幣債券基金	MRMB		
BCT (Pro) Global Bond Fund BCT 環球債券基金	MGLB		
BCT (Pro) Hong Kong Dollar Bond Fund BCT 港元債券基金	HKDB		
BCT (Pro) MPF Conservative Fund BCT 強積金保守基金	BCPF		
<b>Total 總和</b>		<b>100%</b>	<b>100%</b>

**Remarks 備註**

- A confirmation will be posted on the member website within 3 business days after the instruction is executed, please log in to the member website to retrieve the confirmation for record. If you have any query, please call our Member Hotline during office hour at 2298 9333 (press 2129 after connected) for assistance. 當指示執行後，我們會於三個工作天內把確認書上載於成員網站，請登入成員網站獲取有關確認書作紀錄。如有任何疑問，請於辦公時間內致電成員熱線 2298 9333 (接通後按 1129) 與我們聯絡。
- If there is no investment choice specified in any column since your enrolment of the account, all future contributions or transfer-in asset to the respective account will be invested into the DIS.** 若您自登記戶口後沒有在任何欄位上提供投資選擇，該戶口的所有將來供款或轉入資產將會投資於預設投資。
- These funds are denoted as "Equity Funds - Market Tracking Series" under BCT (MPF) Pro Choice as they solely invest in approved Index Tracking Collective Investment Scheme ("ITCIS"). BCT (Pro) Hang Seng Index Tracking Fund invests solely in a single ITCIS, and thereby aims to achieve investment results that closely track the performance of the Hang Seng Index. BCT (Pro) Greater China Equity Fund, BCT (Pro) U.S. Equity Fund and BCT (Pro) World Equity Fund are portfolio management funds investing in ITCISs and these funds themselves are not index-tracking funds. 該等基金獲標記為 BCT 積金之選下的「股票基金 - 市場追蹤系列」，原因是該等基金僅投資於獲認可的緊貼指數集體投資計劃(「緊貼指數集體投資計劃」)。BCT 恒指基金僅投資於單一緊貼指數集體投資計劃，藉此旨在透過密切追蹤恒生指數的表現而達致投資成果。BCT 大中華股票基金、BCT 美國股票基金及 BCT 世界股票基金為投資於緊貼指數集體投資計劃的投資組合管理基金，而該等基金本身並非指數追蹤基金。
- These funds are denoted as "Target Date Mixed Asset Funds" under BCT (MPF) Pro Choice and they are designed to shift their investments from equities towards a greater exposure to bonds and cash as the relevant fund approaches to its particular target year. 該等基金被標記為 BCT 積金之選下的「目標日期混合資產基金」，該等基金旨在於接近特定目標年期時把基金內以股票市場為主的投資逐漸轉移至債券及現金市場。
- A valid Investment Mandate for either the Mandatory Contribution Account or the Voluntary Contribution Account must be such that (a) each Investment Allocation Percentage is specified as an integer, i.e. a whole number, of at least 1%, and (b) all of the Investment Allocation Percentages add up to 100% in total. If an Investment Mandate does not comply with such requirements including, but not limited to cases where any Investment Allocation Percentage is specified not as an integer of at least 1% or all of the Investment Allocation Percentages add up to more than 100% in total, the Investment Mandate will be regarded as invalid. If all of the Investment Allocation Percentages add up to less than 100% in total, you would be regarded as not having given a valid Investment Mandate, and all investment will be made in the same way as before until valid investment mandate to change investment mandate is received by the trustee. 強制性供款戶口及自願性供款戶口的有效投資委託必須為 (a) 每個投資配置的百分比須以至少 1% 的整數 (即完整的數目) 表示，及 (b) 全部投資配置百分比的總和等於 100%。若投資委託並未符合上述要求，包括但不限於任何投資配置的百分比並不是至少 1% 的整數或全部投資配置的百分比總和超過 100%，則該投資委託將被視作無效。若全部投資配置百分比的總和少於 100%，您將被視作未有作出有效的投資委託及所有投資將維持原有投資配置，直至受託人收到更改投資委託的有效投資委託為止。

**Part III. Fund Switching Instruction for Existing Balance (Remarks 1, 8, 9, & 11) 轉換現有資產之投資指示(備註1、8、9及11)**  
 (Completing this part will change your fund allocation of existing account balance ONLY. If you would like to change the investment mandate for future contributions and transfer-in assets, please complete Part II of this Form.  
 此部份的指示只更改您現有帳戶結餘的基金分布，如欲更改您將來所有供款和轉入資產的投資指示，請填寫此表格之第II部份。)

Fund Switching Instruction (For Existing Balance Only)  基金轉換指示 (適用於現有資產)		Mandatory Contribution Account (including all mandatory contribution and / or transfer-in assets of a mandatory contribution nature)  強制性供款戶口 (包括所有強制性供款及 / 或強制性供款性質的轉入資產)	Voluntary Contribution Account (including all voluntary contribution, SVC, TVC and / or transfer-in assets of a voluntary contribution nature (including ORSO asset transfer-in))  自願性供款戶口 (包括所有自願性供款，特別自願性供款，可扣稅自願性供款及 / 或自願性供款性質的轉入資產 (包括職業退休計劃的轉入資產))		
		Investment Allocation Percentage 投資配置百分比 (%) (Must be an integer and all percentages for each "Switch In" column should add up to 100% in total 必須為整數及轉入百分比的總和必須為 100%)			
		Switch Out 轉出	Switch In 轉入	Switch Out 轉出	Switch In 轉入
Default Investment Strategy (Remarks 2-5) 預設投資策略 (備註 2-5)	DIS				
<b>Constituent Fund 成份基金 - Equity Funds 股票基金</b>					
BCT (Pro) China & Hong Kong Equity Fund BCT 中國及香港股票基金	MCHK				
BCT (Pro) Asian Equity Fund BCT 亞洲股票基金	MASE				
BCT (Pro) European Equity Fund BCT 歐洲股票基金	MEUR				
BCT (Pro) Global Equity Fund BCT 環球股票基金	MGLE				
<b>Constituent Fund 成份基金 - Equity Funds - Market Tracking Series (Remark 6) 股票基金 - 市場追蹤系列 (備註 6)</b>					
BCT (Pro) Hang Seng Index Tracking Fund BCT 恒指基金	HSIT				
BCT (Pro) U.S. Equity Fund BCT 美國股票基金	MUSE				
BCT (Pro) Greater China Equity Fund BCT 大中華股票基金	GCEF				
BCT (Pro) World Equity Fund BCT 世界股票基金	WREF				
<b>Constituent Fund 成份基金 - Target Date Mixed Asset Funds (Remark 7) 目標日期混合資產基金 (備註 7)</b>					
BCT (Pro) SaveEasy 2050 Fund BCT 儲蓄易 2050 基金	SE50				
BCT (Pro) SaveEasy 2045 Fund BCT 儲蓄易 2045 基金	SE45				
BCT (Pro) SaveEasy 2040 Fund BCT 儲蓄易 2040 基金	SE40				
BCT (Pro) SaveEasy 2035 Fund BCT 儲蓄易 2035 基金	SE35				
BCT (Pro) SaveEasy 2030 Fund BCT 儲蓄易 2030 基金	SE30				
BCT (Pro) SaveEasy 2025 Fund BCT 儲蓄易 2025 基金	SE25				
BCT (Pro) SaveEasy 2020 Fund BCT 儲蓄易 2020 基金	SE20				
<b>Constituent Fund 成份基金 - Mixed Asset Funds 混合資產基金</b>					
BCT (Pro) E90 Mixed Asset Fund BCT E90 混合資產基金	ME90				
BCT (Pro) E70 Mixed Asset Fund BCT E70 混合資產基金	BCGF				
BCT (Pro) E50 Mixed Asset Fund BCT E50 混合資產基金	BCBF				
BCT (Pro) E30 Mixed Asset Fund BCT E30 混合資產基金	BCSF				
BCT (Pro) Flexi Mixed Asset Fund BCT 靈活混合資產基金	MARF				
BCT (Pro) Core Accumulation Fund (No automatic de-risking features) BCT 核心累積基金 (沒有自動降低投資風險特性)	MCAF				
BCT (Pro) Age 65 Plus Fund (No automatic de-risking features) BCT 65 歲後基金 (沒有自動降低投資風險特性)	MA65				
BCT (Pro) Asian Income Retirement Fund BCT 亞洲收益退休基金	MAIR				
<b>Constituent Fund 成份基金 - Bond / Money Market Funds 債券 / 貨幣市場基金</b>					
BCT (Pro) RMB Bond Fund BCT 人民幣債券基金	MRMB				
BCT (Pro) Global Bond Fund BCT 環球債券基金	MGLB				
BCT (Pro) Hong Kong Dollar Bond Fund BCT 港元債券基金	HKDB				
BCT (Pro) MPF Conservative Fund BCT 強積金保守基金	BCPF				
<b>Total 總和 (Remark 10 備註 10)</b>			<b>100%</b>		<b>100%</b>

### Part III. Fund Switching Instruction for Existing Balance (Remarks 1, 8, 9, & 11) 轉換現有資產之投資指示(備註1、8、9及11) (Continued 續)

(Completing this part will change your fund allocation of existing account balance ONLY. If you would like to change the investment mandate for future contributions and transfer-in assets, please complete Part II of this Form.  
此部份的指示只更改您現有帳戶結餘的基金分布，如欲更改您將來所有供款和轉入資產的投資指示，請填寫此表格之第II部份。)

#### Remarks 備註

- For completing your fund switching instructions, please refer to the "Guide to Complete the Fund Switching for Existing Balance Form". Once the instructions have been executed, a confirmation will be posted on the member website within 3 business days after the instruction is executed, please log in to the member website to retrieve the confirmation for record. If you have any query, please call Member Hotline during office hours at 2298 9333 (press 2129 after connected) for assistance. Your fund switching instruction will apply to the existing account balance only and will not apply to contribution / transfer-in monies which is / are being processed. 填寫您的基金轉換指示時，請先細閱「如何填妥現有資產基金轉換表格」。當指示執行後，我們會於三個工作天內把確認書上載於成員網站，請登入成員網站獲取有關確認書作紀錄。如有任何疑問，請於辦公時間內致電成員熱線 2298 9333(接通後按 1129)與我們聯絡。您的基金轉換指示只適用於帳戶內的現有結餘，並不適用於在處理中之供款 / 待轉入之款項。
- For member who has invested in DIS, if one or more of the specified fund switching instruction(s) is / are being processed on the annual date of de-risking for a relevant member, the annual de-risking will normally take place on the next dealing day after completion of such specified instructions where necessary. 就投資於預設投資的成員，如有關成員每年作出隨年齡降低投資風險的安排時，有一個或超過一個的基金轉換指示正在執行中，該週年降低投資風險的安排一般在該等指示完成後下一個交易日執行。
- In general, when making fund switching instruction, if you choose to switch from the DIS to the individual constituent fund of BCT (Pro) Core Accumulation Fund and / or BCT (Pro) Age 65 Plus Fund, please note that redemption and subscription of fund units may be involved, and vice versa. 一般而言，在您作出基金轉換指示時，若選擇由預設投資轉換至個別成份基金即BCT核心累積基金和 / 或BCT 65歲後基金，請注意當中可能會涉及基金單位的贖回及認購；反之亦然。
- If you switch into or out of the DIS, such switching may negatively affect the long-term balance between the risks and returns attributes which have been built into the DIS. 若您轉入或轉出預設投資，該轉換可能對作為長線策略納入預設投資的風險與回報特質間之平衡構成不利影響。
- No annual de-risking will be performed if all funds in DIS have been redeemed. 如所有預設投資內之基金已被贖回，每年的自動降低投資風險安排將不會執行。
- These funds are denoted as "Equity Funds - Market Tracking Series" under BCT (MPF) Pro Choice as they solely invest in approved Index Tracking Collective Investment Scheme ("ITCIS"). BCT (Pro) Hang Seng Index Tracking Fund invests solely in a single ITCIS, and thereby aims to achieve investment results that closely track the performance of the Hang Seng Index. BCT (Pro) Greater China Equity Fund, BCT (Pro) U.S. Equity Fund and BCT (Pro) World Equity Fund are portfolio management funds investing in ITCISs and these funds themselves are not index-tracking funds. 該等基金獲標記為BCT積金之選下的「股票基金 - 市場追蹤系列」，原因是該等基金僅投資於獲認可的緊貼指數集體投資計劃(「緊貼指數集體投資計劃」)。BCT恒指基金僅投資於單一緊貼指數集體投資計劃，藉此旨在透過密切追蹤恒生指數的表現而達致投資成果。BCT大中華股票基金、BCT美國股票基金及BCT世界股票基金為投資於緊貼指數集體投資計劃的投資組合管理基金，而該等基金本身並非指數追蹤基金。
- These funds are denoted as "Target Date Mixed Asset Funds" under BCT (MPF) Pro Choice and they are designed to shift their investments from equities towards a greater exposure to bonds and cash as the relevant fund approaches to its particular target year. 該等基金被標記為BCT積金之選下的「目標日期混合資產基金」，該等基金旨在於接近特定目標年期時把基金內以股票市場為主的投資逐漸轉移至債券及現金市場。
- If the office is closed all the day due to the Tropical Cyclone Signal No. 8 or above or a Black Rainstorm Warning is in force, the price valuation of the Funds may be suspended. All instructions will be postponed to the next valid business day for processing. 當八號或更高之熱帶氣旋警告信號或黑色暴雨警告生效時，如導致辦事處全日暫停辦公，基金價格估值可能會暫停。所有指示將順延至下一個有效之工作天進行。
- Members should note that investment markets could fluctuate significantly. Fund prices may go down as well as up. There is no guarantee that, given the time required to implement fund switching instructions, such instructions will achieve your desired results. Please carefully consider your own risk tolerance level and financial circumstances (as well as your own retirement plan) before making any investment choices. If in doubt, please contact your independent financial advisor for further details. 成員必須注意投資市場可能出現顯著的波動，基金單位價格可跌可升。由於處理有關基金轉換投資指示需要一定的時間，因此未必能夠保證達到您預期的結果。在作出投資選擇前，您必須小心衡量個人可承受風險的程度及財政狀況(包括您的退休計劃)。如有任何疑問，請諮詢您的獨立財務顧問了解更多詳情。
- A valid Fund Switching Instruction for either the Mandatory Contribution Account or the Voluntary Contribution Account must be such that (a) each Investment Allocation Percentage is specified as an integer, i.e. a whole number, of at least 1%, and (b) all of the Investment Allocation Percentages for "Switch In" column add up to 100% in total. If a Fund Switching Instruction does not comply with such requirements including, but not limited to cases where any Investment Allocation Percentage is specified not as an integer of at least 1% or all of the Investment Allocation Percentages for a "Switch In" column do not add up to 100% in total, the Fund Switching Instruction will be regarded as invalid. If the Investment Allocation Percentage for "Switch Out" for a constituent fund is more than 100%, the Fund Switching Instruction for the particular constituent fund will be carried out as if it is 100%. 強制性供款戶口及自願性供款戶口的有效基金轉換指示必須為(a) 每個投資配置的百分比須以至少1%的整數(即完整的數目)表示，及(b) 全部於「轉入」欄位的百分比總和等於100%。若基金轉換指示並未符合上述要求，包括但不限於任何投資配置的百分比並不是至少1%的整數或全部於「轉入」欄位的投資配置百分比之總和不等於100%，則該基金轉換指示將被視作無效。若某一成份基金的投資配置於「轉出」欄位的百分比超過100%，其基金轉換指示將以100%執行。
- If any fund is pending for switching out, new instructions for switching out the remaining balance of the said fund will not be processed until the pending instructions have been completed. 如任何基金涉及尚待完成的轉出指示，在該轉出指示完成前，該基金內的其它結餘，將不會按新的基金轉出指示轉出直至尚待完成的轉出指示完成為止。

**Part IV. Personal Information Collection Statement 收集個人資料聲明**

The personal data provided by or in respect of Members and Participating Employers of the BCT (MPF) Pro Choice and / or the BCT (MPF) Industry Choice (collectively referred as the "Schemes") (concerning application records and operational records and / or their dealing / transaction details records) will only be accessed and handled by properly authorised staff of Bank Consortium Trust Company Limited ("BCTC", the trustee of the Schemes), BCT Financial Limited ("BCTF", the sponsor of the Schemes) and their properly authorised service providers and agents, and may be used, disclosed and / or transferred (whether in or outside Hong Kong) to such persons as BCTC or any of its service providers may consider necessary, including governmental authorities and regulators, for any of the following purposes: (i) exercising or performing the functions conferred or imposed by or under or for the purposes of the Mandatory Provident Fund Schemes Ordinance ("Ordinance"); (ii) providing Mandatory Provident Fund services including the processing, administering, managing, and analysing of their, as the case may be, contributions, accrued benefits and portfolios and direct marketing of Mandatory Provident Fund services (and ancillary MPF products); (iii) improving the provision of Mandatory Provident Fund services by BCTC to customers generally (including the facilitation of the provision of Mandatory Provident Fund services to enable the customers of BCTC generally to access Mandatory Provident Fund (or other) account details through the internet or other means); (iv) compliance with applicable laws and regulations, and court order and / or (v) any other purposes for the exercise or performance of the above mentioned functions. If there is any change in the information provided, BCTC should be notified as soon as practicable. Failure to provide the information requested may result in BCTC being unable to process the instructions.

由BCT積金之選及 / 或BCT(強積金)行業計劃(統稱為「強積金計劃」)成員及參與僱主所提供或相關之個人資料(有關申請及運作記錄)及 / 或他們的買賣 / 交易細節記錄僅供銀聯信託有限公司(「銀聯信託」, 強積金計劃之受託人)、銀聯金融有限公司(「銀聯金融」, 強積金計劃之保薦人)及它們正式授權之服務供應商及代理之正式授權之職員使用及處理, 及在銀聯信託或其任何服務供應商認為有需要時, 或會被使用、披露及 / 或轉移(在香港境內或境外)予個別人士, 包括政府機關及監管機構作以下列任何之目的:(一)行使或執行強制性公積金計劃條例(「條例」)下所授予或施加之職能或根據該條例的目的而行使或執行職能;(二)提供強制性公積金的服務包括處理、掌管、管理及分析供款、累算權益及投資組合, 視乎情況而定, 及直銷強制性公積金服務(及有關強積金的產品);(三)改善銀聯信託提供予客戶一般之強制性公積金服務(包括協助提供強制性公積金服務以令銀聯信託之客戶可於互聯網或其他途徑處理強制性公積金(或其他)戶口資料);(四)遵守適用之法律及規例及法院命令及 / 或(五)任何以行使或執行上述職能作目的之用途。如所提供資料有所變更, 請在可行的情況下儘快通知銀聯信託。未能提供所需資料可能導致銀聯信託不能處理有關指示。

Members and Participating Employers have a right, without any charge, to request access to and correction of any personal data or to request that personal data about them not be used for direct marketing purposes. Requests can be made in writing to the Data Protection Officer at BCTC, 18/F Cosco Tower, 183 Queen's Road Central, Hong Kong.

成員及參與僱主, 在不設任何收費下, 有權要求查閱或更改任何個人資料或要求個人資料不被用作直銷之用。請以書面聯絡銀聯信託之資料保護主任, 香港皇后大道中183號中遠大廈18樓。

**Part V. Authorisation and Declaration 授權及聲明**

(1) I understand and agree to the terms of the Personal Information Collection Statement as set out in this form.

本人明白及同意於此表格之收集個人資料聲明條款。

(2) I declare that to the best of my knowledge and belief, the information given and statements made in this form and / or its attachment(s), if any, are true, correct and complete.

本人聲明, 盡本人所知及所信, 本表格及隨附之文件(如有)所提供的資料和聲明均屬真實、正確無訛且無缺漏。

(3) I hereby agree to indemnify BCTC against any actions, proceedings, claims, losses, damages, costs or expenses which may be brought against BCTC or suffered or incurred by BCTC arising either directly out of or in connection with BCTC accepting facsimile instructions or e-mail instructions and acting thereon, whether or not the same are confirmed by me in writing. Notwithstanding the above, BCTC has the right to determine which forms or other documents of instructions may or may not be accepted by facsimile or e-mail.

本人同意銀聯信託不論在有否得到本人的書面確認下均可接受及處理傳真指示或電郵指示及根據該等指示處理有關事宜, 本人亦同意賠償銀聯信託因接受或處理該等傳真指示或電郵指示而直接或間接導致銀聯信託遭受或承受的任何行動、訴訟、理賠、損失、損害、成本或費用。儘管以上所述, 銀聯信託有權決定何種表格或其他指示文件能否以傳真方式或電郵方式傳遞。

S.V.

Signature of Applicant 申請人簽署

Full Name 全名

Date (D / M / Y) 日期(日 / 月 / 年)

**Remark 備註**

Please return the completed form by mail to BCTC for processing. If you have faxed the form, please do not mail the form to avoid duplication. 請將填妥的表格郵寄往銀聯信託。為免重覆, 已傳真之表格, 請勿再另行郵寄。

**Internal Use Only 內部專用**

Date Received:

Input By:

Verified By:

Remarks:

## Guide to Complete the Fund Switching for Existing Balance Form 如何填妥現有資產基金轉換表格

**Please note** : The instructions below are used for changing the fund allocation of your existing account balance only. The fund allocation of your future contributions and asset transfer-in will remain unchanged.

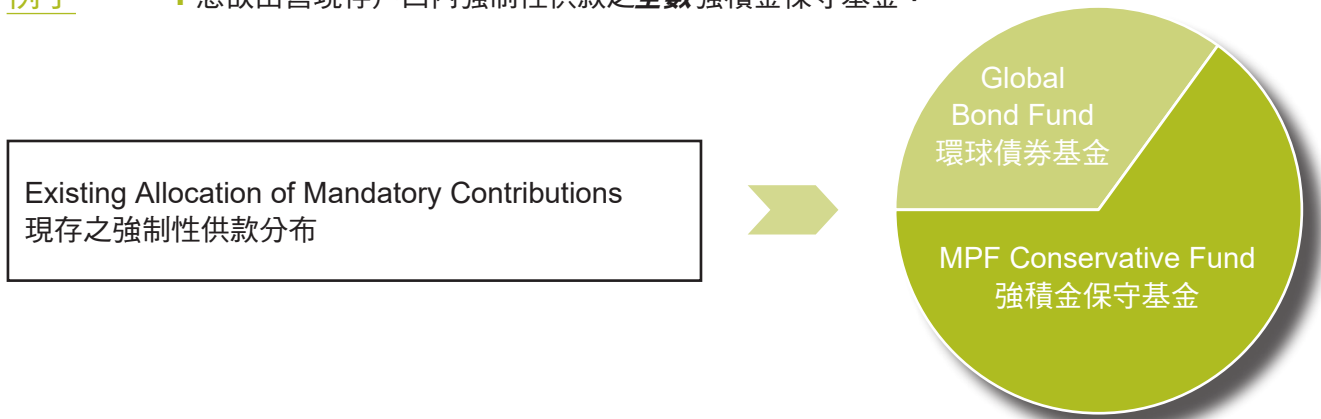
**請注意** : 以下指示只適用於轉換現存戶口內資產之基金分布，您將來的供款及資產轉入之基金分布將維持不變。

**Step 1** — Select the fund(s) that you want to sell and specify the switch out percentage (switch out 1% to 100%)

**步驟 1** — 請選出您欲出售之基金，並填上轉出之百分比(轉出 1% 至 100%)

**Example** : You would like to sell **all** of your MPF Conservative Fund in your existing Mandatory Contributions account:

**例子** : 您欲出售現存戶口內強制性供款之**全數**強積金保守基金：



Simply fill in 100% in MPF Conservative Fund as shown below 請於強積金保守基金填上 100%:

<b>Part III. Fund Switching Instruction for Existing Balance (Remarks 1, 8, 9, &amp; 11)</b> 轉換現有資產之投資指示(備註1、8、9及11) <i>(Completing this part will change your fund allocation of existing account balance ONLY. If you would like to change the investment mandate for future contributions and transfer-in assets, please complete Part II of this Form. 此部份的指示只更改您現有帳戶結餘的基金分布，如欲更改您將來所有供款和轉入資產的投資指示，請填寫此表格之第II部份。)</i>				
<b>Important Note 重要提示</b> Before giving any fund switching instructions, please check all the existing balance under your different account(s) by type of Mandatory / Voluntary Contribution. Simply fill in the "Switch Out" percentage for the fund(s) you would like to sell, and complete the "Switch In" percentage for the funds you would like to buy (the "Switch In" must be 100% in total). For details of Fund Switching Instruction, please refer to Remark 10. 在作出轉換基金指示前，請先了解您在強制性 / 自願性供款戶口的現有結餘，然後填上需要出售基金的轉出百分比，及所需要買入基金的轉入百分比(轉入總數必須為100%)。有關轉換資產之投資指示，詳情請參閱備註10。				
<b>Fund Switching Instruction (For Existing Balance Only)</b>  <b>基金轉換指示 (適用於現有資產)</b>	<b>Mandatory Contribution Account</b> (including all mandatory contribution and / or transfer-in assets of a mandatory contribution nature)  強制性供款戶口 (包括所有強制性供款及 / 或強制性供款性質的轉入資產)	<b>Voluntary Contribution Account</b> (including all voluntary contribution, SVC, TVC and / or transfer-in assets of a voluntary contribution nature (including ORSO asset transfer-in))  自願性供款戶口 (包括所有自願性供款，特別自願性供款，可扣稅自願性供款及 / 或自願性供款性質的轉入資產 (包括職業退休計劃的轉入資產))		
	<b>Investment Allocation Percentage 投資配置百分比 (%) (Must be an integer and all percentages for each "Switch In" column should add up to 100% in total 必須為整數及轉入百分比的總和必須為100%)</b>			
<b>Constituent Fund 成份基金</b>	Switch Out 轉出	Switch In 轉入	Switch Out 轉出	Switch In 轉入
BCT (Pro) MPF Conservative Fund BCT 強積金保守基金	BCPF	<b>100%</b>	Fill in 100% to switch out all of your MPF Conservative Fund 填上 100%，轉出全數強積金保守基金	

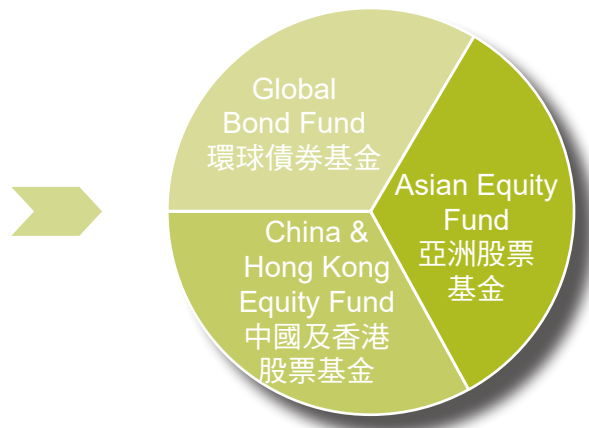
- Step 2** — Select the fund(s) you want to buy and specify the switch in percentage (the total switch in percentage must be 100%)
- 步驟 2** — 請選出您欲買入之基金，並填上轉入資產的百分比(轉入總數必須為100%)

**Example** : If you would like to buy China & Hong Kong Equity Fund and Asian Equity Fund **equally**, simply fill in 50% in China & Hong Kong Equity Fund and 50% in Asian Equity Fund as shown below:

**例子** : 假如您欲**平均**買入中國及香港股票基金與亞洲股票基金，請於中國及香港股票基金與亞洲股票基金分別填上50%：

Part III. Fund Switching Instruction for Existing Balance (Remarks 1, 8, 9, & 11) 轉換現有資產之投資指示(備註1、8、9及11)					
(Completing this part will change your fund allocation of <i>existing</i> account balance ONLY. If you would like to change the investment mandate for future contributions and transfer-in assets, please complete Part II of this Form. 此部份的指示只更改您現有帳戶結餘的基金分布，如欲更改您將來所有供款和轉入資產的投資指示，請填寫此表格之第II部份。)					
<b>Important Note 重要提示</b>					
Before giving any fund switching instructions, please check all the existing balance under your different account(s) by type of Mandatory / Voluntary Contribution. Simply fill in the "Switch Out" percentage for the fund(s) you would like to sell, and complete the "Switch In" percentage for the funds you would like to buy (the "Switch In" must be 100% in total). For details of Fund Switching Instruction, please refer to Remark 10. 在作出轉換基金指示前，請先了解您在強制性 / 自願性供款戶口的現有結餘，然後填上需要出售基金的轉出百分比，及所需要買入基金的轉入百分比(轉入總數必須為100%)。有關轉換資產之投資指示，詳情請參閱備註10。					
<b>Fund Switching Instruction (For Existing Balance Only)</b> <b>基金轉換指示 (適用於現有資產)</b>		<b>Mandatory Contribution Account</b> (including all mandatory contribution and / or transfer-in assets of a mandatory contribution nature)  強制性供款戶口 (包括所有強制性供款及 / 或強制性供款性質的轉入資產)		<b>Voluntary Contribution Account</b> (including all voluntary contribution, SVC, TVC and / or transfer-in assets of a voluntary contribution nature (including ORSO asset transfer-in))  自願性供款戶口 (包括所有自願性供款，特別自願性供款，可扣稅自願性供款及 / 或自願性供款性質的轉入資產 (包括職業退休計劃的轉入資產))	
		<b>Investment Allocation Percentage 投資配置百分比 (%) (Must be an integer and all percentages for each "Switch In" column should add up to 100% in total 必須為整數及轉入百分比的總和必須為100%)</b>			
<b>Constituent Fund 成份基金</b>		Switch Out 轉出	Switch In 轉入	Switch Out 轉出	Switch In 轉入
BCT (Pro) China & Hong Kong Equity Fund BCT 中國及香港股票基金	MCHK		50%		
BCT (Pro) Asian Equity Fund BCT 亞洲股票基金	MASE		50%		
BCT (Pro) MPF Conservative Fund BCT 強積金保守基金	BCPF	100%			

Allocation of Mandatory Contributions after Fund Switching  
完成基金轉換後之強制性供款分布



**Plan Sponsor 計劃保薦人** : BCT Financial Limited 銀聯金融有限公司  
**Trustee & Administrator 受託人及行政管理人** : Bank Consortium Trust Company Limited 銀聯信託有限公司  
 If you require any further help in completing this form, please contact our Member Hotline during office hours at 2298 9333 (press 2129 after connected) for assistance.  
 如您對填寫此表格有任何疑問，請於辦工時間致電成員熱線 2298 9333(接通後按 1129)與我們聯絡。